2019 Woman Entrepreneur of the Year Award:

Nomination Form

Overview

The Clean Cooking Alliance’s Woman Entrepreneur of the Year Award recognizes outstanding female leaders in the household energy sector who are advancing clean cooking solutions in emerging markets.

**The 2019 Woman Entrepreneur of the Year will receive:**

* Sponsorship to attend the 2019 Clean Cooking Forum in Nairobi, Kenya in November 5-7, 2019 including registration, economy airfare to/from Nairobi, and lodging;
* High-level recognition during the Clean Cooking Forum and the opportunity to network with key stakeholders in the sector;
* Financial sponsorship to attend a leading social entrepreneurship development course, such as the five-day Executive Program in Social Entrepreneurship at The Stanford Graduate School of Business (pending selected winner’s admission to the program based on eligibility criteria and selection process);
* One-on-one business coaching sessions (up to four sessions) with Alliance teams;
* One year of mentoring support from the Alliance and its strategic partners;
* Inclusion in a global clean cooking communications campaign to be launched in November 2019;
* Increased visibility and international recognition via the Alliance’s newsletter, website, social media platforms, and other promotional materials; and
* A professional photoshoot to highlight the winner’s work and impact in the sector.

**Criteria for Nominees:**

* Currently working to advance clean cooking with a minimum three years of professional experience in the sector;
* Currently hold the position of CEO, COO, or another key leadership role within their organization/company;
* Demonstrated experience serving as role models for other women through coaching, mentorship, or other forms of community engagement;
* Strong track record of leadership in the household energy sector as well as demonstrable impact on the clean cooking sector;
* Resident/national of at least one country in which the nominee works to advance access to household energy; and
* Candidates can self-nominate or be nominated by someone else.

Nomination Process & Requirements

The nomination process for the Woman Entrepreneur of the Year Award (WEYA) is described below. Nominations will be accepted beginning Monday, July 1, 2019, and must be submitted by Thursday, August 1, 2019. After all nominations are received, nominees will be notified by email and will need to submit supplemental information by Monday, September 16. A timeline is included below, which outlines the nomination and nominee submission timeline. Please email any questions and submit the complete nominations to jizevbigie@cleancookingalliance.org. **Contestant may self-nominate.**

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| **WEYA Application Process** | **Timeline** |
| Nomination Submission  | July 1 – August 1 |
| Nominee Submission | August 1 – September 16  |
| 2019 WEYA Winner Announcement | November 5 – 7 (Clean Cooking Forum)  |

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**Nomination and Nominee Submission Process: Frequently Asked Questions**

1. What information does a Nominator need to submit?
	1. Nominators will need to obtain the following for a Nominee:
		1. Full name and contact information(e-mail and phone number) for the Nominee
		2. Contact information of two references for the Nominee
		3. Years of experience working in household energy access
	2. Nominators will also need to complete and submit the Nomination Form, which includes describing the Nominee’s accomplishments (300 words or less), leadership qualities (300 words or less), and provide additional background information (300 words or less).
		1. Nominator Form is on Pages 4 - 6
2. Who may submit nominations?
	1. Nominations may be submitted by employers, enterprises, universities, professional societies, membership organizations, associations, community groups, individuals, or other sponsors. ***Self-nomination is encouraged.*** Nominators should know the accomplishments and capabilities of Nominees firsthand.
3. What information will a Nominee need to submit?
	1. After nominations are received, Nominees will be notified by e-mail on Thursday, August 1 and asked to submit the following by Monday, September 16:
		1. A completed Nominee Form;
		2. A current, one-page resume;
		3. One-paragraph professional biography;
		4. Headshot (.jpeg or .png format); and
		5. At least one high-resolution photo of the nominee “in action”, working in the field to address clean energy/clean cooking solutions to be used for promotional purposes.
4. What is the selection process to determine the Award winner?
	1. An initial eligibility screening will be conducted to ensure that the nominees are eligible and meet the criteria. All eligible nominations will be reviewed by the Clean Cooking Alliance. References will be contacted to validate the information provided in the nominations. A Steering Committee will finalize the selection of the awardee.
5. What happens once the awardee is notified?
	1. The awardee is expected to attend and accept their award in person at the Clean Cooking Forum in Nairobi, Kenya from November 5 -7, 2019.

# Clean Cooking Alliance’s Woman Entrepreneur of the Year Award Nomination Form

The following template is provided for the Nominator’s convenience; please note that complete nominations should be sent to jizevbigie@cleancookingalliance.org no later than Thursday, August 1, 2019. Earlier submissions are preferred.

 *All fields must be completed*

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| --- |
| Nominator Information |
| Prefix: |  |
| First Name: |  |
| Last Name: |  |
| Job Title: |  |
| Employer/Organization: |  |
| Address: |  |
| Address Line 2: |  |
| City: |  |
| State/Province: |  |
| Zip Code: |  |
| Country: |  |
| Phone Number: |  |
| E-mail Address: |  |
| Nominator’s Relationship to Nominee (e.g. supervisor, colleague, self): |
| * Nominator certifies that the nominee has agreed to be nominated and that the Alliance can follow up with the nominee.
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| * Nominator certifies that the nominee is a resident / national of at least one country in which the nominee works to advance access to cooking energy.
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| * Nominator certifies that they know the nominee’s accomplishments and capabilities firsthand.
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| Nominee Information (also to be provided by Nominator) |
| Prefix: |  |
| First Name: |  |
| Last Name: |  |
| Job Title: |  |
| Employer/Organization: |  |
| Address: |  |
| Address Line 2: |  |
| City: |  |
| State/Province: |  |
| Zip Code: |  |
| Country: |  |
| Phone Number: |  |
| E-mail Address: |  |
| Years of Experience Working in Household Energy Access:  |  |

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| Two References for the Nominee |
|  | **Reference 1** | **Reference 2** |
| Prefix: |  |  |
| First Name: |  |  |
| Last Name: |  |  |
| Job Title: |  |  |
| Employer/Organization: |  |  |
| Phone Number: |  |  |
| E-mail Address: |  |  |
| Relationship to nominee (e.g. supervisor, colleague): |  |  |

# Descriptions of the Nominee’s Accomplishments & Leadership (to be provided by the Nominator)

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| ACCOMPLISHMENTS *(300 word maximum)*Using specific examples, please detail how the Nominee has had a compelling impact on the clean cooking sector - within her organization and/or community. What are the distinguishing features of the accomplishment(s) that would merit international recognition? Please use metrics where possible. |

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| LEADERSHIP QUALITIES *(300 word maximum)*Please provide additional information on the leadership qualities and character of the Nominee. In what ways is the Nominee a role model or mentor for others? Has the Nominee helped to mentor and develop young women in her organization and/or community? Please use metrics where possible. |
| ADDITIONAL BACKGROUND *(300 word maximum)*Please provide any further information you would like to offer in support of this nomination.  |

Following submission of the Nomination, Nominees will be notified by e-mail on Thursday, August 1 and asked to submit the following by Monday, September 16:

* Current, one-page **resume**
* One-paragraph **professional biography**
* **Headshot** (.jpeg or .png format)
* At least one **high-resolution photo of the nominee “in action”,** working to address clean energy/clean cooking solutions to be used for promotional purposes. Additional photos encouraged.
* **Creative Leadership Portfolio**: This is an opportunity for the nominee to creatively showcase how she defines her leadership and the impact of her leadership in her community. We encourage nominees to invoke the artistry of storytelling when presenting their leadership impact in their creative piece.
	+ Submit one creative piece, which can either be a video or written format (i.e. written essay) that creatively responds to all the following questions:
1. **How do you define your leadership and its impact in your community, and what are the key leadership qualities you possess** that would make you a strong candidate for the Woman Entrepreneur of the Year Award?
2. **What are the key impacts of your business (e.g. social, economic, environmental, health), and how can they be replicated and/or scaled** by other leaders in the cooking sector?
3. **“Clean Cooking is**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_”
	1. Please complete this sentence at the end of your selected creative piece, describing what clean cooking means to you. Make sure to complete the sentence as written above.
	* If utilizing a video format, nominee should adhere to the following requirements:
		+ Video length cannot exceed five minutes.
		+ Video format must be a mp4 file.
	* If utilizing a written format, nominee should adhere to the following requirement:
		+ Written length cannot exceed 1,000 words.
		+ Written format must be submitted in both PDF and Word Doc.